

# ELIEMENTAL

## SKILLS AND COMPETENCIES LADDER

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DISSEMINATION STEP

### STEP 5

Materials and information for those working with groups vulnerable to social exclusion and teaching enterprise education. These could include session plans on business planning, being enterprising, information about conferences and academic articles, ELIEMENTAL, Europe 2020, MNEMOS and other relevant events

TASK BASED STEP

### STEP 4

More complex material for practical business management to include  
 Assessing CPD needs and accessing relevant training (self assessment tool and links to potential sources of training. Market research: information on how to access data and how to conduct simple market research  
 Supply chain knowledge: information about how to access chains, tips on negotiating  
 developing and expanding your business: information about planning for expansion

TASK BASED STEP

### STEP 3

Materials (assessment and training) to help with the practical aspects of initial business start-up  
 Business Planning Skills: learning materials and tips that include applying language and cultural skills to developing business ideas, general tips on sources of support and advice  
 ICT Skills: Self-assessment tool and links to self-help tutorials (lots on You Tube) advice on using ICT in business. Business Networking Skills: general tips on sources of support and advice  
 Funding: General advice on sources of information on funding and ideas on 'spare-room' business idea

KNOWLEDGE ACQUISITION STEP

### STEP 2

Breaking down the invisible barriers to entrepreneurship – tools to help with perception of who is an entrepreneur and what an entrepreneur does.  
 Initial skills assessments based on soft skills gap model and focussing on confidence, networking and creative thinking skills in the first instance.  
 Confidence Skills – self-assessment tool and advice on developing skills in formal and informal settings, emotional intelligence etc.  
 Creativity Skills – Self-assessment tool and links to useful websites for gaining creative awareness and problem solving skills, tips on integration into everyday life.  
 Networking skills – self assessment tool and tips on networking. General networking skills are important for gaining cultural awareness as well as for business so a strategy for developing wider local networks that provide structural support for is important and local networks will help with integration.

INITIAL INTEREST

### STEP ONE

General section – Welcome to ELIEMENTAL project and overview of materials. Short introduction on potential of enterprise introducing our resources.

Set out the Soft skills shortfall and general categories found in project